



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/Aff/ 1130570-SL-01503-1617 / 1053993

The Manager,
St. Mary's School,
St. Mary's Nagar, Khat Road,
Dist. Bhandara, Maharashtra - 441 904.

Sub: Fresh Composite Provisional Affiliation to Secondary Level - regarding.

Sir/Madam,

With reference to your online application dated 26/06/2015 on the subject cited above, I am directed to convey the sanction for [REDACTED] of the Board for a period of [REDACTED]

The above sanction is subject to fulfillment of following conditions:-

1. The affiliation Code Number allotted to your school is **1130570**. This may please be noted and quoted for any further correspondence with the Board.
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school.
3. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
4. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)
(a)	1.0 acre	1250	02 in each class
(b)	1.5 acre	1875	03 in each class
(c)	2.0 acre	2500	04 in each class

- (d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.

- (e) Schools running on less than 01 acre campus shall restrict number of students as follows:-

	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

6. The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
7. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
8. As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
9. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity and the feature of 'internet always on' from any service provider to be ensured.
10. The teacher ratio of 1:15 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
11. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
12. The school will strictly adhere with all rules regarding safety of students including Fire fighting and transportation, etc. further, school will provide adequate facilities for potable drinking water and clean healthy

13. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
14. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
15. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
16. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
17. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
18. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
19. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of [REDACTED] and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ ₹ 10,000/- p.m. subject to maximum ₹ 50,000/- will be charged for late execution of application.
20. The school will open CBSE pattern classes IX [REDACTED]. Accordingly, 1st Batch of class X of the school will be appeared at the Board's Examination to be held in the year [REDACTED].
21. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-
- | | | | | |
|-------|---|---|---------|---------------------|
| (i) | Area of school campus | - | 9749.45 | Sq. Mtrs. |
| (ii) | Total built up area | - | 3626 | Sq. Mtrs. |
| (iii) | Area of play ground | - | 8085 | Sq. Mtrs. |
| (iv) | No. of class rooms | - | 37 | - 26 X 20 (Sq. Ft.) |
| (v) | No. of labs | | | |
| | Composite Science Lab | - | 01 | |
| | Maths | - | 01 | |
| | Computer Science | - | 01 | |
| (vi) | Size and number of books in the Library 26 X 50 (Sq. Ft.), No. of Books 2000. | | | |
22. Special conditions to be complied within three months positively failing which the school is liable for action:-
- The school is required to maintain section teacher ratio i.e. 1.5 teachers per section at each level and appoint teachers on permanent basis instead of adhoc basis. Hence, a copy of revised staff statement is required to be submitted showing Name, Designation, Date of Appointment, Date of Confirmation etc.
 - The school is required to submit a certificate/proof from the Competent Authority/Education Department of the State, to the effect that the school is paying salaries to its staff as per State/Central Govt. norms and also submitted latest copy of acquittance roll of all staff.
 - The school is required to submit a certificate from the Bank through which the salaries are disbursed to the effect that the disbursement of salary is effected through ECS mode.
 - The school is required to submit a documentary proof regarding implementation and regular deduction of EPF is required to be submitted along with latest Pay Bill and Bank Challan.
23. Other conditions as enclosed Annexure 'A'.

Yours faithfully,

ASSISTANT SECRETARY (AFF)

B. CBSE/Aff/1130570 SL 0173-1617

Copy to:-

- The Principal, St. Mary's School, St. Mary's Nagar, Khat Road, Dist. Bhandara, Maharashtra - 441 904.

Manager

ST. Mary's School

Khat Road, Bhandara.

ASSISTANT SECRETARY (AFF)

Principal

St. Mary's School

केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education

सम्बन्धित : General School Affiliation & Monitoring System R-2.0



NO. CBSE/AFF/EX-00003-1920/2019-20

Dated:
31/07/2020

The Manager,
St. Marys School Bhandara
St. Marys Nagar, Khat Road, Bhandara
Bhandara
MAHARASHTRA, BHANDARA 441904
(M. 07184-258589.)

extension

Subject: Extension of General Affiliation-regarding.
Ref: Application No. EX-00003-1920 dated 03.01.2018

With reference to your application on the subject cited above, I am directed to convey the sanction for General Affiliation as per details given below:

Affiliation No.	1130570
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of General affiliation	01.04.2019 to 31.03.2024

The facilities reported at the time of last inspection

S No.	Detail	Size
1	Area on which school building situated reported by the IC	9749 Sq. M.
2	Area of play ground	8085 Sq. M.

The sanction is subject to the following conditions:-

- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE Respective Group of Schools from time to time.
- The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
- The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in Schedule as per appendix III issued by District Education Officer (DEO) /equivalent officer.
- The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
- The school should go through the provision of Affiliation and Examination Bye Laws and keep a copy thereof for reference purpose and also advised to visit CBSE websites, i.e. <http://cbseacademic.nic.in> & <http://cbse.nic.in> for updates. The School is expected to see all circulars on these CBSE websites regularly.
- The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
- Admission to the school will be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.0.1 and 2.1.1, 2.1.2, 2.4.10 & other relevant rules of Affiliation bye laws.
- The school will be responsible for the fee, as per the Affiliation Bye Laws issued by Board and Government from time to time.
- The school will not exceed the sanctioned strength of up to 43 as per number of sections sanctioned by the Board and will not be sanctioned without specific approval of the Board. In case of increase in number of sections, the School will apply online to the Board as per rule 10.7 of affiliation bye laws.
- The school shall be solely responsible for any legal consequences arising out of the use of school

- be able to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
14. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.
 15. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website www.cbse.nic.in.
 16. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
 17. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
 18. Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
 19. The Manager and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/information/data submitted by the School to the Board.
 20. Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/ notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018.
 21. Conditions, if any, to be submitted within 60 days.

Joint Secretary(Affiliation)

* If school is required to submit the details of the area of the campus of previous affiliation/upgradation/subsequent extension. If there is any variation in area of the campus, then school is required to submit its clarification in the matter. The school is required to comply the previous grant conditions if any, imposed by the Board on school at the time of previous grant of affiliation. The grant of extension is subject to the condition that there is no change in land of the school and no show cause/complaint/legal issues pending against the school and subject to fulfillment of previous conditions mentioned in affiliation/upgradation/subsequent extension granted earlier.

Joint Secretary

Kindly read the above


Principal
St. Mary's School,
Bhandara.
CBSE : AFF : No. 113057C



**LETTER DETAILS**

NO : CBSE/1130570/EX-00659-2425/2024-25/

Dated: 27/05/2023

The Manager,**ST. MARY'S SCHOOL KHAT ROAD BHANDARA MAHARASHTRA****ST. MARYS NAGAR, KHAT ROAD****MAHARASHTRA, BHANDARA, 441904****(M: -9067090411)****SUBJECT: -Extension of General Affiliation up to Secondary Level .**

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of General Affiliation as per details given below:-

Affiliation No used as User ID for both OASIS and LOC/Registration System	1130570
School No	30498
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of affiliation	01.04.2024 to 31.03.2029

The above sanction is subject to fulfillment of following conditions:-

1. The approval is based upon the documents /data/information uploaded by the school online. The school will be responsible for its genuineness. In case of any discrepancies, necessary action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow all the provisions of Affiliation Bye-Laws- 2018, Examination Bye-Laws, circulars, guidelines, instructions and other amendments issued from time to time by the Board.
3. The School shall possess following valid mandatory documents at all times :
 - a. No Objection Certificate
 - b. Recognition Certificate
 - c. Land Certificate
 - d. Fire Safety Certificate
 - e. Building Safety Certificate
 - f. Certificate of Registration of Society/Trust/Company
 - g. Safe Drinking Water and Sanitary Condition Certificate
4. The School shall also ensure the compliances with the Board's Bye-laws in respect of following facilities and infrastructure within 3 months and submit compliance on SARAS


Principal
St. Mary's School,
Bhandara
CBSE : AFF : No.1130570

portal.

1. Boundary Wall: Concrete boundary wall of not less than 6 ft. height, enclosing the school campus/site. Composite boundary walls which are partly concrete and partly grill/mesh/barbed wire below 6 feet will not be acceptable. If fencing/grill is required, then the same should be over and above 6 feet height.
2. Ramps at the entrance(s) as well as Ramps/lifts for CWSN, to access the upper floors of the school (in case of a multistoried school) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).
3. Separate toilets for CWSN, boys and girls on every floor (in case of multistoried schools) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).
4. Appropriate laboratory infrastructure for Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab) and for Senior Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab, Physics Lab, Chemistry Lab, Biology Lab.) (Circular no. CBSE/AFF-11/2022 dated 04.10.2022)
5. Well stocked library with adequate reading area. (Circular no. CBSE/AFF-11/2022 dated 04.10.2022)
6. Well-developed indoor and outdoor sports facilities. (Circular no. CBSE/AFF-11/2022 dated 04.10.2022)
7. Well-developed Digital Infrastructure (Circular No. CBSE/AFF-10/2023 dated 24.03.2023)

Failure to comply within the prescribed time may invite financial penalty @ 50,000/- per month until compliance is submitted and may debar the school from filling the registration and LOC of students' class IX to class XII, as the case may be.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

Note :-

1. The School is required to apply online for extension of affiliation before its expiry along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
2. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
4. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.

This is an electronically generated document. It does not need any signature.

To verify the authenticity of the document , please visit

(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).

PRINT


Principal
St. Mary's School,
Bhandara

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